



**GOVERNMENT OF MAHARASHTRA**  
**REVENUE AND FOREST DEPARTMENT**  
**OFFICE OF THE PRINCIPAL CHIEF CONSERVATOR OF FORESTS**  
**(HEAD OF FOREST FORCE) MAHARASHTRA STATE, NAGPUR**  
**TENDER NOTICE INVITING OFFERS FOR PERMISSION TO COLLECT AND**  
**REMOVE APTA LEAVES FOR 2020 SEASON IN NON-PESA AREAS. (e-tendering)**

**No. Desk No. 20(3)/CR-04/(19-20)/737/2019-20, Nagpur, dated 13<sup>th</sup> February 2020.**

Offers in the prescribed form, through e-tendering are invited from intending Licences having Income Tax Permanent Account Number, who are registered as manufacturers of “BIDIS” and /or exporters of Apta Leaves as required by Maharashtra Minor Forest Produce (Regulation of Trade) Act,1969 (Mah. LVII of 1969) (hereinafter referred to as “the said Act”) and/or Maharashtra Minor Forest Produce (Regulation of Trade in Apta Leaves) Rules,1971(hereinafter referred to as “the said Rules”) for having the permission to collect and remove Apta leaves during the period commencing from the 1<sup>st</sup> day of March 2020 and ending on the 31<sup>st</sup> day of October 2020 from various units constituted under section 3 of the said Act, details whereof have been notified under Government Notification (Revenue and Forests Department) No.MFP-1583/116648 /F-1, dated the 16<sup>th</sup> November 1983 published in the Government Gazette(Extra –ordinary), Part IV-B, dated the 18<sup>th</sup> November 1983 and as amended vide Government Notification No.MFP-1583/ 116648/F-1, dated 23<sup>rd</sup> December 1985, and as amended vide Government Notification No. RB/TC/e/1019/(15)(2014) Notification-3, Bamboo, MFP-741, dated 19<sup>th</sup> August 2014 and Government letter No.MFP.2014/C.N.236/F-9 , dated 20<sup>th</sup> October 2014 and which are specified in the last hereunder written and dated 22<sup>nd</sup> April 2016 Government Notification. The map and other details of the said units for which offers are hereby invited can be seen in the office of the concerned Chief Conservator of Forest and Deputy Conservator of Forest during office hours on any working day.

2. The e - tendering process will be conducted through <http://www.mahatenders.gov.in> the e-tendering portal of Government of Maharashtra in association with Department of Information Technology, Govt. of Maharashtra, NIC & State Bank of India for e-payment. To participate in e-tendering, the intending offerers shall register themselves in the website of <http://www.mahatenders.gov.in>. Detailed information for registration and submission of offers

through e-tendering process are available in Bidders Manual kit in the website [www.mahaternders.gov.in](http://www.mahaternders.gov.in).

3. The intending offerers have to submit tenders in 2 envelopes through e-tendering. One envelope is for technical bid and the other is for financial bid (Bill of Quantities), while submitting technical bid, the following documents (scanned and saved in pdf format) shall be uploaded.

1. Registration Certificate issued by Dy. Conservator of Forests/ Divisional Forest Officer/ Sub Divisional Forest Officer as per the Maharashtra Forest Produce (Regulation of Trade in Apta Leaves) Rules 1969 (Mah. LVII of 1969) (hereinafter referred to as “the said Act”) and/or Maharashtra Minor Forest Produce (Regulation of Trade in Apta Leaves) Rules, 1971 (hereinafter referred to as “the said Rules”)
2. PAN card issued by Income Tax Department.
3. Goods & Services Tax Registration Certificate
4. Partnership Deed/Memorandum of Articles of Association.

The intending offerers are advised to submit technical bids first, and thereafter submit the financial bids.

4. Offers are invited only in respect of units/group of units specified in the list which does not include the yield from the village in the talukas included in the Scheduled Areas, Villages in the talukas, whose part area has been included in Scheduled Areas and Non-Scheduled Areas villages, which have been sanctioned CFR for collection of Apta Leaves by the competent authority. The maps and other details of various units/group of units can be seen in the office of the Deputy Conservator of Forests/Divisional Forest Officer /Sub-Divisional Forest Officer of independent sub-division concerned during office hours on working days. Before submitting the offer the intending offerers are advised that they should inspect personally the Units/group of units for which offers are being submitted and satisfy themselves regarding the boundary/boundaries of the units/group of units and the villages included in them as shown in the map and if they require any information or details thereof, they may contact the concerned Deputy Conservator of Forests (Territorial/Wild life) /Divisional Forest Officer /Sub-Divisional Forest Officer of independent sub-division or the Chief Conservator of Forests (Territorial /Wild Life) or the office of the Additional Principal Chief Conservator of Forests (NTFP) Nagpur during office hours on any working day. After submission of the offer through e-tendering process, no complaint of whatsoever nature shall be entertained by the Government.

5. The Form of Offer, Terms and Conditions of Offer, Terms and Conditions of Contract and the Form of Agreement to be executed by the offerer, whose offer is accepted by the Government are appended hereto. Unless, otherwise specified in the said List of Units given here under, there shall be a separate offer for each unit or specified group of units and only one offer will be submitted by

a person or a party for a particular unit or specified group of units, in the event of submission of two or more offers for different amounts for a particular unit or a specified group of units by one and the same person or party, only the offer of the highest amount will be considered as a valid offer. The right to accept or reject any offer without assigning any reason there for is reserved.

6. The offerer, whose offer is accepted by the Government, shall also be bound to pay for the Apta Leaves which may be offered to him for sale by growers, if any, other than the Government in the concerned unit/group of units at the price that may be fixed by the Government and take delivery thereof at such place and in such manner as may be directed from time to time by the Deputy Conservator of Forests concerned. In this respect, such offerer shall be deemed to be an Agent of the Government, for the concerned unit/group of units, appointed under the said Act and the Said Rules.

***Note: Attention of all tenderers is drawn to the following instruction issued in the e-tender portal of Government of Maharashtra about payment of EMD:***

“All users are hereby requested to use SBI internet Banking or other Bank internet banking in State Bank MOPS w.e.f. 19/01/2015. Refund of Transactions done using NEFT /RTGS is in process and refund from SBI may take a few days time.”

Hence all tenderers are requested to take note of this instructions and make payment of EMD only through internet Banking of State Bank of India or internet Banking of other Banks through State Bank MOPs (Multiple Option Payment System). It may be noted that there is no option for NEFT/RTGS. This Office shall not be responsible if EMD is not accepted by the Portal if payment is tried through NEFT/RTGS.

Any queries regarding e-tendering process may be addressed to the e-mail ID [etendersupport@mahaforest.gov.in](mailto:etendersupport@mahaforest.gov.in) only .

**List of 12 Units/ Group of Units (g.o.u.) (9 units & 3 groups of 13 units),  
for which offers are invited for 2020 season.**

Circle	Division	Range	Number & Name of Unit	Group of units No.	Estimated Yield (Quintal)
1	2	3	4	5	6
Thane	Thane	Badlapur	3- Badlapur	I	5.00
		Padgha	7- Padgha		
		Thane	8- Thane		
		Murbad	9- Murbad		
		(East & West)			
Thane	Alibag	Karjat (East)	1- Karjat (East)	I	5.00
		Karjat (West)	2- Karjat (West)		

		Panvel, Pen	3- Panvel 4- Pen		
Thane	Alibag	Alibag, Wadkhal Nagothana, Sudhagad, Khalapur	5- Alibag 6- Wadkhal 7- Nagothana 8- Sudhagad 9- Khalapur	II	8.50
Thane	Roha	Mangaon	2- Mangaon	--	1.00
Thane	Roha	Shrivardhan	3- Shrivardhan	--	1.00
Thane	Roha	Mhasala	5- Mhasala	--	0.50
Thane	Roha	Mahad	6- Mahad	--	7.00
Nashik	West Nashik	Nashik	4- Nashik Villages in Nashik. (Gorthan, Talegaon Ageneri)	--	15.00
Nashik	West Nashik	Igatpuri	5- Igatpuri (Villages in Igatpuri Pardevi, Mundegaon)	--	15.00
Kolhapur	Satara	Mahabaleshwar	1- Mahabaleshwar	--	150.00
Kolhapur	Ratnagiri	Khed	1- Khed	--	17.00
	Sub – Division Chiplun Headquarter				
Kolhapur	Ratnagiri	Chiplun	2- Guhagar	--	29.00
	Sub – Division Chiplun Headquarter				
				<b>Total</b>	<b>254.00</b>

For and on behalf of the Governor of Maharashtra,

Additional Principal Chief Conservator of Forests,  
(Non-Timber Forest Produce), Nagpur

## **TERMS AND CONDITION OF OFFER.**

### **1. Terms and Conditions of Contract**

The terms and conditions governing the contract in connection with the permission to collect and remove the Apta leaves from the said concerned units of group of units are set-out separately hereafter under the heading “Terms and Conditions of Offer.”

### **2. Signing of the offer**

(i) The person or persons signing the offer/s shall state in what capacity he is or they are signing the offer, e.g. as a sole proprietor of a firm or as a Secretary /Manager/Director etc., of a limited company. In the case of partnership firm, the names of all the partners should be disclosed and the offer shall be signed by all the partners or their duly constituted attorney having authority to bind all the partners in all matters pertaining to the contract including the arbitration clause. An attested copy of the “Partnership deed” should be furnished along-with the offer. In the case of limited companies, the offers shall be signed by a person empowered to do so by the Company. A copy of the Memorandum and Articles of Association of the Company shall be attached to the offer. In the case of a Hindu undivided family, the family members should be disclosed and the *Karta*, who can bind the family shall sign the offer and indicate his status below his signature.

(ii) The person signing the form of offer on behalf of another or on behalf of a firm shall be responsible to produce a proper power of attorney duly executed in his favour showing that he has authority to bind such other person or the firm as the case may be, in all matters pertaining to the contract including the arbitration clause. If the person so signing the offer fails to produce the said power of attorney, his offer shall be liable to summary rejection. The power of attorney should be signed by all the partners in the case of a partnership firm, by the proprietor in case of a proprietary concern and by the person who by his signature can bind the company in the case of a limited company. In the case of Hindu undivided family, the power of attorney should be signed by the *Karta* who by his signature can bind the family.

(iii) The offers shall be submitted online through e-tendering process only. Hence there is no need of submitting offer forms physically while participating in e-tendering process. However, the offerer, whose offer is accepted shall submit signed copies of offer form (to be downloaded from website), attested copies of documents such as PAN card, GST Registration Certificate, power of attorney, partnership deed etc. to the concerned Dy. Conservator of Forests/Divisional/Sub-Divisional Forest Officer before executing agreement. Original documents shall also be produced by licensee for verification.

### **3. Certificate of Registration:**

Persons or parties who are registered as Manufacturers of "BIDIS" and/or Exporters of Apta leaves as required by Maharashtra Forest Produce (Regulation of Trade) Act 1969 (LVII of 1969)

and the Maharashtra Forest Produce (Regulation of Trade in Tendu Leaves) Rules 1969 (hereafter referred to as “the said Act” and “the said Rules” respectively) and the statutory modifications thereof, only will be entitled to submit offers. The offerers shall mention in the form of offer the number and date of the certificate of registration obtained by them from the Deputy Conservator of Forests/ Sub-Divisional Forest Officer of independent sub-division.

**4. Offer by Defaulter or Minor or Insolvent:**

Offer submitted by a person or a party, who has failed to pay Government dues or who is a minor or who is insolvent or who has been convicted in a Court of Law for offences involving moral turpitude shall be treated as invalid and earnest money deposit furnished along-with the offer shall be forfeited to Government. If during the course of contract operation, it is found that the contractor is a person convicted in a court of Law for offences involving moral turpitude or is insolvent or has failed to pay Government dues or is a minor the contract shall be liable to be cancelled forthwith and the contractor shall have no claim whatsoever on the material, if any in the contract area and on the deposits kept by him and any amount paid by him towards the consideration of the contract. Such amount will be forfeited to Government and no compensation for cancellation of the contract shall be payable to him.

**5. Earnest Money Deposit:**

- (i) Every offer shall be accompanied by an earnest money deposit for each Apta unit through internet banking for a sum equivalent to ten per cent of the amount of the offer.
- (ii) No interest shall be payable in any event whatsoever on the amount of earnest money.
- (iii) Without prejudice to any other rights, remedies or powers of the Government under the contract and/or in law, the earnest money shall be forfeited, if the offerer after submitting his offer reviles from his offer or in the event of the offerers failure, after the acceptance of his offer to duly pay the amount of his offer and/or to duly execute the agreement required to be executed as per condition No. 18 hereof.
- (iv) Subject to the provisions of condition 12 hereof, the earnest money will be returned to all unsuccessful offerers as soon as practicable, after the decision on the offers received is taken by the appropriate authority.

**6. Security Deposit**

In the case of successful offers, the amount of earnest-money paid by him/them will be thereafter be held by the Government throughout the subsistence of the contract as a security deposit for the due observance, and performance by such offerers of these terms and conditions of contract, terms and conditions of agreement to be executed him and the provisions of the said Act and the said Rules.

## **7. Documents to be attached to the form of offer.**

- (i) The offerer whose offer has been accepted, should submit the offer form downloaded from website, duly filled in and completed in all respects and signed on each page thereof. The offer form is available in this tender notice. The following documents as applicable shall be submitted along with offer form to the concerned Chief Conservator of Forests (Territorial /Wild Life).
- (ii) An attested copy of the Partnership-deed / Memorandum and Articles of Association and Power of Attorney must be submitted by the offerer along-with his offer. After the final decision about the offer is taken, the successful offerer shall produce original Partnership-deed/Memorandum and Articles of Association and Power of Attorney within seven days of the acceptance of offer failing which the Government will be entitled to cancel the contract at the risk and cost of the offerer.
- (iii) Registration Certificate issued by Dy. Conservator of Forest/Divisional Forest Officer/Sub-Divisional Forest Officer as per Maharashtra Forest Produce (Regulation of Trade in Apta Leaves) Rules 1969.
- (iv) Goods & Services Tax Registration Certificate.

## **8. Delivery of offers.**

Offer complete in all respects shall be put submitted online as per e-tendering procedure laid down in the manual of e-tendering.

## **9. Conditional Offer**

A conditional offer or offers sent by telegram or offers sent otherwise than as laid down herein will not be considered.

## **10. Withdrawal of offer**

Offerer will not be allowed to withdraw his offer for any unit or group of units after online submission of offer.

- (i) The earnest money deposited by the offerer, vide Condition 5 shall be forfeited if the offerers fail to execute the offer.

## **11. Opening of offers:**

The offers submitted online shall be opened by the e-tendering agency in presence of Additional Principal Chief Conservator of Forests (Non-Timber Forest Produce), Nagpur or his/her authorised representatives. The details of offer amount would be displayed unit wise in the website of the Forest Department, on the date of opening of offers.

## **12. Offerer bound by his offer:**

The offerer shall be bound by his offer and by these terms and conditions till the orders of the competent authority accepting or rejecting his offer are passed and the contract is sanctioned in the

name of some other person or party for the particular unit/group of units. In case of breach of this condition, the earnest money deposited under condition 5 above shall be forfeited to the Government. In addition, the defaulting offerer shall bear the loss, if any, suffered by the Government in the subsequent disposal of that unit/group of units and this loss unless paid within 15 days from the date of issue of notice of demand, shall be deemed to be arrears of land revenue and may be recovered from him as such. The offerers, however, shall not be entitled to any profit that may accrue to the Government on such subsequent disposal.

**13. Identical Rates:**

If the highest rate offered for one and the same Units/Group of Units by more than one offerer is identical then lots shall be drawn for deciding the offer to be accepted by the Governments.

**14. Acceptance or rejection of offers:**

The Government or the officer authorised in that behalf by the Government, shall not be bound to accept the highest offer. The Government or such officer may accept or reject all or any of the offers so received without assigning any reason therefor.

**15.** Forthwith after the decision on the Offers is taken by the Government or such officer, communication regarding the acceptance of an offer shall be forwarded to the offerer whose offer is accepted by the Government.

**16. Payment of the Amount of Offer:**

(i) The offerer, whose offer has been accepted by Government shall pay to the Government the amount of his offer, together Goods and Services Tax in accordance with the provisions of Maharashtra Goods and Services Tax Act, 2017 and The Central Goods and Services Tax Act, 2017 as amended from time to time and in force for the time being, Income Tax in accordance with the provisions of sections 206-C of the Income Tax Act, 1961 as amended from time to time and in force for the time being, in two equal instalments, by forwarding to the concerned Conservator of forest and Deputy Conservator of Forest duly receipted treasury challans or demand drafts on any scheduled bank, having a branch at the headquarters of the concerned Conservator of Forest and Deputy Conservator of Forest, in favour of the concerned Deputy Conservator of Forest for the amount of such instalments The first of such instalment shall be paid within 15 days from the date of issue of communication from the Government of the acceptance of the offer and the second such instalment together with the amount of Goods and Services Tax due on the entire amount of his offer under the provisions of Goods and Services Tax in accordance with the provisions of Maharashtra Goods and Services Tax Act, 2017 and The Central Goods and Services Tax Act, 2017 as may be in force for the time being shall be paid within 60 days from the date of issue such communication.



The licensee shall have also to pay Income Tax in accordance “with the provision of Finance Act 1988 Section 44 AC read with Section 206 C along with the amount of First instalment. The purchase price, for calculating Income Tax, will include tender rate plus Goods and Services Tax as per Goods and Services Act 2017.

(ii) The offerer, whose offer has been accepted by the Government shall be bound to pay for and take delivery of Apta leaves offered to him for sale by the growers, if any, other than the Government in the concerned Units/Group of Units at the price that may be fixed by the Government at such place and in such manner as may be directed by the Conservator of Forest and Deputy Conservator of Forest concerned from time to time. In this respect the offerer shall be deemed to be an agent of the Government for the Unit(s) /Group of Units appointed under the said Act and the said Rules.

**17.** Till second such instalment is duly paid by the offerer, whose offer has been accepted by the Government, the amount of first such instalment shall be held by the Government as security for the due payment by such offerer of second such instalment and execute the agreement as hereinafter provided.

**18. Execution of Agreement:**

The offerer whose offer has been accepted by the Government shall along-with the payment of first instalment of the amount of his offer within 15 days from the date of issue of communication from the Government regarding the acceptance of his offer, execute the agreement in the prescribed form.

If however, before the expiry of the said period of fifteen days such offerer applies to the Chief Conservator of Forest and Deputy Conservator of Forests/ Divisional Forest Officer /Sub-Divisional Forest Officer of the concerned Division for extending the time for execution of the said agreement, the said Deputy Conservator of Forest may, if he so thinks fit, if such offerer has prior thereto duly paid such first instalment of the amount of his offer, extend the said period by another fifteen days on such terms and conditions as he may prescribe.

**19.** The offerer shall not collect and remove the Apta leaves from the concerned unit(s)/group of units till he has duly paid both the aforesaid instalments of the amount of his offer, and execute the agreement as per condition 18 above.

**20. If the offerer whose offer has been accepted by the Government fails or neglects:**

(i) To duly pay the first instalment of the amount of his offer and/or to duly execute the agreement as herein before provided and/or,

(ii) To duly execute the agreement as per Condition 18 above and/or to duly pay the second instalment of the said amount then the contract shall forthwith stand determined. On such determination without prejudice to any other rights, remedies and powers of the Government,

in case (i) above, the amount of earnest money paid by such offerer along-with his offer and which is held by the Government as security deposit and in case (ii) above the said amount of earnest money as well as the first instalment of the said amount paid by him after the acceptance of his offer shall stand forfeited to the Government. In both the cases the Government may, without any further notice to such offerer, proceed to dispose of the Apta leaves in the said unit/group of units in such manner as the Government may in its absolute discretion think fit at the sole risk of and at the costs, charges and expenses of such offerer and such offerer will be liable to pay the Government the loss, if any, sustained by the Government as result thereof, but such offerer shall not be entitled to any profit that may accrue to the Government as a result thereof.

## **21. Online Registration:**

Registration of intending offerers, online Registration is completely based on the scanned documents uploaded in the process. Hence the concerned person or entity shall be fully responsible for correctness and validity of the uploaded documents. In case any discrepancy or wrongful act or misrepresentation of facts is noticed in respect of the uploaded furnished documents, criminal proceedings deemed fit, shall be initiated by the concerned Deputy Conservator of Forests/ Divisional /Sub-Divisional Forest Officer

## **TERMS AND CONDITIONS OF CONTRACT**

### **I DEFINITIONS:**

- (a) The term 'Act' shall mean the Maharashtra Minor Forest Produce (Regulation of Trade) Act, 1969 (Mas, LVII of 1969).
- (b) The term 'Contract' shall mean and include Notice Inviting Offers, Terms and Conditions of Offer, Form of Offer, the Terms and Conditions of Contract and the Agreement executed by the Licensee.
- (c) The term 'Government' shall mean and include the Government of Maharashtra and the Governor of Maharashtra.
- (d) The term 'Governor of Maharashtra' shall mean and include his successors and assigns.
- (e) The term 'Licensee' or 'Licensees' shall mean and include the person or persons, firm or company whose offer has been accepted by the Government, including the heirs, executors and administrators of the Licensee, if a natural person and successors in business in case of Corporations, as the case may be.
- (f) The term 'offerer' shall mean a person or a party who has submitted an offer for having permission to collect and remove Apta Leaves from Notified Units/Group of Units, pursuant to the notice inviting offers and shall include his heirs, executors, administrators and successors.

(g) The term 'Rules' shall mean the Maharashtra Minor Forest Produce (Regulation of Trade in Apta Leaves) Rules, 1971, and any statutory modifications thereof.

(h) The term 'said units' shall mean the units/group of units for which the offer of the Licensee has been accepted by Government.

## **II. PROVISIONS OF THE MAHARASHTRA MINOR FOREST PRODUCE (REGULATION OF TRADE) ACT, 1969**

All provisions of the Maharashtra Minor Forest Produce (Regulation of Trade) Act, 1969, and the Maharashtra Minor Forest Produce (Regulation of Trade in Apta Leaves) Rules, 1971 and any statutory modifications thereof for the time being in force and in as far as they are applicable to the contract shall form part of these terms and conditions.

## **III. PARTIES TO THE CONTRACT**

(a) The Parties to the contract are the Licensee/s and the Governor of Maharashtra.

(b) The Persons signing the offer or any other document forming part of the offer on behalf or another person or a firm shall be deemed to warrant that he has authority to bind such other person or firm as the case may be in all matters pertaining to the contract. If on enquiry, it is found that the person concerned has no such authority, without prejudice to any other Civil and Criminal remedies, the contract may be terminated and the signatory held liable for all costs and damages consequent on such termination.

## **IV. SECURITY DEPOSIT**

(i) The amount of earnest money paid along-with his offer by the offerer whose offer has been accepted by the Government, shall be held by the Government throughout the subsistence of the contract as security deposit for due observance and performance by the Licensee of the 'Terms and Conditions of Contract.

The first instalment of 50 per cent of the amount of offer to be paid by the Licensee as provided by Condition V(i) hereof shall also be held by the Government as security for due payment by the Licensee of the second instalment of the amount of his offer and due executed by him of the Agreement pursuant to Conditions VII hereof.

(ii) In case of default on the part of the offerer, whose offer has been accepted by the Government to duly perform and observe any of the Terms and Conditions of Offer/Terms and Conditions of Contract and the Agreement to be executed by such offerer and to abide by the provisions of the said Act and the said Rules, it shall be lawful for the Chief Conservator of Forest and Deputy Conservator of Forest Officer / Divisional Forest Officer / Sub-Divisional Forest Officer concerned in his absolute discretion to forfeit the whole or any part of the security deposit, without prejudice, nevertheless to any other rights, remedies and powers of the Government. The offerer shall within

15 days of the receipt by him of notice in that behalf pay up the amount so forfeited and shall always maintain the said original amount of deposit throughout the subsistence of the contract.

(iii) The security deposit or the balance, as the case may be, shall be refunded to such offerer after the concerned Deputy Conservator of Forest Officer is satisfied that all the obligations and formalities on the part of the offerer under these conditions and the conditions of the agreement have been duly complied with and that no amount is due from him.

## **V. PAYMENT OF THE AMOUNT OF OFFER**

(i) The Licensee shall pay to the Government the amount of his offer by two equal installments by forwarding to the concerned Dy. Conservator of Forests/ Divisional Forest Officer /Sub-Divisional Forest Officer of independent sub-division a duly receipted treasury challan credited to the Head "8782, Forest's or a RTGS/Demand Draft of any Nationalized Bank in India having a branch at the headquarters of the concerned Deputy Conservator of Forest in favour of the Deputy Conservator of Forest Divisional Forest Officer /Sub-Divisional Forest Officer of independent sub-division for the amount of such instalment. The first of such instalments plus the entire amount Good & Service Tax & Income Tax shall be paid within 15 days from the date of issue of communication from the Government regarding the acceptance of his offer and the second such instalment shall be paid within 60 days from the date of issue of said communication.

(ii) The Licensee shall, along-with the amount of second instalment, also pay in like manner, the amount of Goods and Services Tax dues on the entire amount of his offer according to the provisions of the as per the provision of Maharashtra Goods and Services Tax Act, 2017 and The Central Goods and Services Tax Act, 2017 as amended from time to time and in force for the time being along-with the number of instalments payable under sub-clause (i).

(iii) Till second such instalment is duly paid by the Licensee along-with the Goods and services Tax as aforesaid, the amount of first such instalment shall be held by the Government as security for the due payment by the Licensee of second such instalment and execution of the Agreement to be executed as provided by Condition VII hereof.

(iv) Goods And Services Tax (CGST+ SGST) and Income Tax :

In addition to the amount of offer, the Licensee will be required to pay:

(a) Goods and Services Tax in accordance with the provisions of Maharashtra Goods and Services Tax Act, 2017 and The Central Goods and Services Tax Act, 2017 as amended from time to time and in force for the time being, and

(b) Income Tax in accordance with the provisions of sections 206-C of the Income Tax Act, 1961 as amended from time to time and in force for the time being.

**VI. APTA LEAVES OF GROWERS OTHER THAN THE GOVERNMENT**

The Licensee shall be bound to pay for and take delivery of Apta Leaves offered to him for sale by the growers if any, other than the Government in the concerned unit(s)/group of units at the price that may be fixed by the Government as such place and in such manner as may be directed by the Chief Conservator of Forest and Deputy Conservator of Forest/ Divisional Forest Officer /Sub-Divisional Forest Officer concerned from time to time. In this respect the Licensee shall be deemed to be an agent of the unit(s)/group of units appointed under the said Act and under the said Rules.

**VII. EXECUTION AGREEMENT.**

The Licensee shall within fifteen days from the date of issue of communication regarding the acceptance of offer execute an agreement in the prescribed form.

**VIII. COLLECTION OF LEAVES BEFORE PAYMENT NOT PERMITTED.**

The Licensee shall along with the payment of first instalment of the amount of his offer within fifteen days from the date of issue of communication from the Government regarding the acceptance of his offer execute an agreement in the prescribed form. If, however, before the expiry of the said period of fifteen days the Licensee applies to the Chief Conservator of Forest and Deputy Conservator of Forest/ Divisional Forest Officer /Sub-Divisional Forest Officer of the concerned Division for extending the time for execution of the said agreement the said Deputy Conservator of Forest / Divisional Forest Officer may if he so thinks fit, if the Licensee has prior thereto duly paid such first instalment of the amount of his offer extend the said period by another fifteen days on such terms and conditions as he may prescribe.

**IX. COLLECTION OF APTA LEAVES.**

(i) The Licensee shall have to make his own arrangement for establishment of centres for collection of Apta Leaves, employment of labour, construction of huts for stocking leaves and other arrangement necessary for carrying out of the contract. The collection centres should be at such places as may be convenient to the labourers working in the unit and growers if any other than the Government. If in the opinion of the Chief Conservator of Forest and Deputy Conservator of Forest the collection centres established by the Licensee are inconvenient to the labourers or such growers, he may direct the Licensee to establish more centres or change the existing one. The directives of the Conservator of Forest and Deputy Conservator of Forest in his regard will be final and binding on the Licensee.

(ii) The Licensee shall keep his representative at each collection centre established by himself or under the direction of the Deputy Conservator of Forest during the collection seasons of Apta Leaves for collection of leaves at such collection centres. Names of such representatives shall be furnished to the Chief Conservator of Forest and Deputy Conservator of Forest along with their specimen signatures before the start of collection season. The Licensee will be responsible for any

act of commission or omission of such representatives. The Chief Conservator of Forest and Deputy conservator of Forest/ Divisional Forest Officer will have the discretion to reject any representatives proposed by the Licensee without giving any reason therefore. If any representative is rejected by the Chief Conservator of Forest and Deputy Conservator of Forest the Licensee shall provide a substitute representative acceptable to the Chief Conservator of Forest and Deputy Conservator of Forest.

(iii) The Licensee shall collect from Government land and purchase from growers the concerned unit/Group of units, the Apta Leaves in raw and dry form without bagging at the collection centre or collection centres, Collection purchase of leaves shall be by weight.

(iv) The Licensee shall pay to the labourers employed by him the purpose and growers, if any, other than the Government at the rates fixed by Government from time to time. The rates at present fixed by the Government are given below:-

S.N.	Units	Apta Units	Rates per quintal of Apta Leaves (Rs.)	
			Collection of Leaves from State Government lands	Purchase of leaves from Growers other than State Government lands.
1	2	3	4	5
1.	For all units of all Divisions in all circles except Roha Division of Thane Circle.	All units except units of Roha Division.	1291/-	1425/-
2.	Roha Division	All units	1419/-	1584/-

*Note :- The above rates are for 2020 season. The rates fixed by Government will be binding on the licensee.*

The payment shall be made to the labourers and growers other than Government on the same day on which the leaves are received by him from them through NEFT/RTGS/Net banking to the laborers in addition to cash on the same day

(v) The Licensee shall make full payment for the actual weight of the leaves accepted by him from the labourers, growers other than Government without any deduction in weight for any reasons whatsoever.

(vi) The Licensee shall not reject Apta Leaves brought by the labourers and growers other than the Government unless the leaves are unfit for bidi manufacture. The leaves rejected, if any, by the Licensee shall be kept separately for inspection of the Chief Conservator of Forest and Deputy

Conservator of Forest concerned or any Officer authorised by him. The decision of such Chief Conservator of Forest and Deputy Conservator of Forest/any Officer by him regarding fitness or otherwise of the Apta Leaves for manufacture of bidis shall be final and binding on the Licensee and he shall pay full collection charges to labourers and pay full purchase price to such growers as aforesaid in respect of the leaves as decided by such Chief Conservator of Forest and Deputy Conservator of Forest/any other officer authorised by him.

(vii) Before transporting the leaves from the collection depots the Licensee shall pack the leaves in bags and super-scribe distinctly on each bag the following particulars, namely:

- (a) Name and number of units.
- (b) Name and/or number of collection depot.
- (c) Serial No. of the bag.
- (d) Weight of the leaves in the bag in kilograms.
- (e) Year of collection.

(viii) The transport of Apta Leaves shall be subject to the provisions of transport permits prescribed in the said Act and the said Rules.

#### **X. FIRE IN FOREST AREA.**

The Licensee, his representative and munshis and mazdoors employed by him for collecting Apta Leaves shall be bound to assist in putting out any forest fire and to give information of any forest fire within their knowledge or vision to the nearest forest or police officer. The Licensee will be held responsible for any fires deliberate or accidental occurring in unit(s)/group of units or its close proximity.

#### **XI. PRUNING OF APTA PLANTS**

If the Licensee desires to do pruning of Apta plants anywhere in the unit(s)/group of units, he may do so after obtaining prior permission of the Chief Conservator of Forest and Deputy Conservator of Forest concerned in writing and in such manner and during such period as may be directed by him from time to time. The Chief Conservator of Forest and Deputy Conservator of Forest is not bound to give such permission and he is also not bound to give any reason for refusal. Lopping of branches of trees and cutting branches of trees of bigger sizes or damaging trees in any other way and felling of trees is strictly forbidden.

#### **XII. ACCOUNTS**

The Licensee /s shall maintain such account in such forms and furnish to the Chief Conservator of Forest and Deputy Conservator of Forest such periodical returns in such dates as may be specified in the agreement of prescribed from time to time by the Deputy Conservator of Forest.

#### **XIII. LIST OF EMPLOYEES OF THE LICENSEE/S**

The Licensee/s shall also furnish the list of persons employed by him within the unit with their specimen signatures and all such persons as are objected to by the Chief Conservator of Forest and Deputy Conservator of Forest shall be removed from the employment by the licensee/s.

#### **XIV. TRANSFER OF CONTRACT**

The Licensee shall not assign and/or transfer the contract to any other person or party without specific prior orders in writing of the Chief Conservator of Forest/ Dy. Conservator of Forests / Divisional Forest Officer, in whose jurisdiction the unit is situated who at his discretion may permit such transfer on recovery of transfer fee equal to 10 per cent of the amount of his offer.

#### **XV. SUMMARY TERMINATION**

If the Licensee fails or neglects –

- (i) To duly pay the first instalment of the amount of his offer and/or to duly execute the agreement as here before provided and/or,
- (ii) To duly execute the Agreement as per Condition (VII) above and or/to duly pay the second instalment of the said amount with due Goods and Services Tax under the provisions Maharashtra Goods and Services Tax Act, 2017 and The Central Goods and Services Tax Act, 2017 and to duly observe and perform these terms and conditions then the contract shall forthwith stand determined.

On such determination without prejudice to any other rights, remedies and powers of the Government, in case (i) above, the amount of earnest-money paid by such Licensee along-with his offer and which is held by the Government as security deposit and in case, (ii) above the said amount of earnest money as well as the first instalment of the said amount paid by him after the acceptance for his offer shall stand forfeited to the Government. In both the cases the Government may, without any further notice to such offerer proceed to dispose of the Apta Leaves in the said unit/s group of units in such manner as the Government may in his absolute discretion think fit at the sole risk of and at the costs, charges and expenses of such Licensee and such Licensee will be liable to pay to the Government the loss if any sustained by the Government as a result thereof but such licensee shall not be entitled to any profit that may, accrue to the Government as a result thereof.

#### **XVI. DISPOSAL OF DISPUTES AND DIFFERENCES**

In the event of any dispute or difference whatsoever arising between the parties hereto either during the subsistence of the agreement to be executed under the provisions of clause VII hereto or thereafter, as to the interpretation of the terms and conditions of the contract or of the said agreement or as to the rights, duties and obligations of all the parties hereunder or as to any other matter whatsoever arising out of in relation thereto or concerning the same, the decision thereon of



the Chief Conservator of Forests/Conservator of Forests, in whose jurisdiction the unit is situated shall be final and binding on all the parties concerned.

\*\*\*\*\*

## FORM OF OFFER

**Offerer's**

(i) Telegraphic Address -----

(ii) Telephone No -----

(if available)

**From**

 -----  
 -----  
 -----  
 -----

(Give full name and address)

**To**

The Governor of Maharashtra

Through the Chief Conservator of Forests

----- Circle -----

Dear Sir,

1. Pursuant to the Notice inviting Offers, dated ----- published by the Chief Conservator of Forests ----- Circle----- for and on behalf of the Governor of Maharashtra hereinafter called "the Government") I/We submit herewith offer for having permission to collect and remove Apta Leaves from the Apta Leaves Unit/(s)/Group of Units specified in Table set out in clause 3 hereof.

2. I/We have thoroughly examined and understood the said Notice Inviting Offers, the Terms and Conditions of offer and the Terms and Conditions of Contract and the Form of Agreement published along-with the said Notice Inviting Offers and agree to abide by them.

3. I/We offer to collect and remove Apta Leaves from the unit(s)/group of units specified below and in consideration thereof to pay to you amount mentioned by me/us in the relevant columns against the unit(s)/group of units concerned.

Circle	Division	Range	Unit No.	Name of the Unit	Group No.	Amount in Rupees Exclusive of Goods and Services Tax & Income Tax.
1	2	3	4	5	6	7

4. As required by the terms and conditions of offer, I/We furnish herewith earnest money deposit in the form of a receipted treasury challan, dated----- credited to the Head “Revenue Deposit”/a demand draft on/a receipt for deposit at call with ----- Bank----- bearing ----- in favour of the Chief Conservator of Forests,-----Circle----- /Deputy Conservator of Forest/ Divisional Forest Officer -----Division ----- for the sum of Rs.-----being equal to 10 per cent of the amount of offer/aggregate of the amounts of offer specified in column (6) of the Table set out in clause 3 hereof. In the event of my/our this offer being accepted, I/We agree that the Government may thereafter during the subsistence of the contract hold the same as security deposit as mentioned in the Terms and Conditions of Offer and Terms and Conditions of Contract and in the agreement in the prescribed form to be executed by me/us.

5. In the event of my/our this offer being accepted for any unit(s)/Group of units then, I/we shall within 15 days from the date of issue of communication of acceptance of my/our this offer pay in the manner prescribed first instalment being 50 per cent of the aforesaid amount of offer which has been accepted by the Government together with the Goods and Services Tax under the provisions of Maharashtra Goods and Services Tax Act, 2017 and The Central Goods and Services Tax Act, 2017 thereon and entire amount of Income Tax, and execute the agreement in the prescribed form. I/We agree to pay then second instalment being balance 50 per cent of the said amount, together with the Goods and Services Tax due on the entire amount of the offer within 60 days from the date of communication of the acceptance of my /our this offer.

6. I/We do hereby declare that the entries made in this offer are true and also that I/We shall be bound by the act of my/our authorised representative/duly constituted Attorney Shri ----- whose signature is appended hereto in the space specified for the purpose and of any other person who, in future may be appointed by me/us instead to carry on the business of the concern, whether any intimation of such change is given to the Chief Conservator of Forest and Deputy Conservator of Forest concerned or not.

7. The names and addresses of the partners of our firm are as follows:

*Name*

*Address*

A true copy of our Deed of Partnership duly certified is enclosed.

**OR**

Our company is a Private/Public Limited Company, registered under the Indian Companies Act, 1913 (VII of 1913), the Companies Act, 1956 (I of 1956 and its official registered office is situated at .....

A true copy of the Memorandum and Articles of Association duly certified is enclosed.

**OR**

The names and addresses of the adult male members of our Joint Hindu Family Firm of which the undersigned is the *Karta* are as follows :-

*Name*

*Address*

8. I am/We are registered as Manufactures of Bidies and/ or Exporters of Apta Leaves as per Registration Certificate No. ....dated.....issued by the Dy. Conservator of Forests/ Divisional Forest Officer ..... Division.

Yours faithfully

(Signature of Offerer)

Date

Capacity in which signing.

Name, Address and Signature of Authorised

Representative /Constituted Attorney.

**FORM OF AGREEMENT**

This Agreement made this .....day of ..... Between the Governor of Maharashtra in exercise of the executive power of the Government of the State of Maharashtra hereinafter referred to as “the Government” (which expression shall, unless the context does not so admit include his successors authorised representatives and assigns) of the one part and Shri..... Son of..... residing at ..... village..... in the name and style of .....at..... \*Shri.....son of ..... residing.....both /all carrying on business in partnership of ..... in the firm, name and style of .....at...../.....Limited , a company registered under the Companies Act, 1956 (I of 1956)/\* the Indian Companies Act,1913 (VII of 1913/) and having its registered office at ...../a Society registered under the Bombay\*/Maharashtra Co-operative Act, 1925/\* 1960 and having its registered office at .....hereinafter referred to as “the Licensee/s” (which expression shall, unless the context does not so admit, include his heirs executors and administrators /the survivor or survivors of them, the heirs, executors and administrators of the last survivor/ \* the partners for the time being of the said firm/its successors and his/their/its permitted assignees) of the other part:

Whereas, the Government invited sealed offers from Intending Licensees for having permission to collect and remove Apta Leaves from different Apta units constituted under the Maharashtra Minor Forest Produce (Regulation of Trade) Act, 1969 (hereinafter referred to as “the said Act”), on the terms and conditions of offer and on the terms and conditions of contract annexed thereto:

And whereas, the Government accepted the offer submitted by the Licensee pursuant thereto for unit(s)/group of unit Nos.....in..... Forests Division, more fully described in the schedule hereunder (hereinafter referred to as “the said Unit/s”) for the period ending 30 the October 2018 on the said terms and conditions of offer and terms and conditions of contract as well as the terms and conditions hereinafter appearing:

And whereas, as per the said terms and conditions of offer and terms and conditions of contract, the Government shall hold the sum of Rs..... being the amount paid by the Licensee along with this said offer as earnest money, as a security deposit during the subsistence of this agreement as security for the due observance and performance by the Licensee of the terms and conditions hereof:

And whereas, as per the terms and conditions of the said offer, the Licensee has prior hereto paid to the Government the sum of Rs.....(Rupees.....) being the amount of first instalment of the amount of his said offer which it has been agreed and entire amount of Income Tax shall be held by the Government as security for due payment hereafter by the Licensee of the second instalment of the amount of his said offer with due Goods and Services Tax.

NOW, THESE PRESENTS WITNESS AND IT IS HEREBY AGREED AND DECLARED BY and between the parties hereto as follows :-

1. Subject to the provisions of clause..... hereof in consideration of the Licensee duly paying to the Government the amount of his offer as hereinafter provided and agreeing to duly observe and perform the terms and conditions hereinafter contained, the Government both hereby grant upto the Licensee on the terms and conditions hereinafter contained licensee to enter into and collect and remove Apta Leaves from unit(s)/group of unit Nos.....in..... Forest Division more fully described in the schedule hereunder written during the period ending on the 30<sup>th</sup> day of October 2020.

*Note* - \*Strike out whichever is not applicable.

2. In consideration of the Government giving permission to the Licensee to enter into and collect and remove Apta Leaves from Unit/s/Group of Unit Nos.....in..... Forests Division more fully described in the Schedule hereunder written as aforesaid, the Licensee both hereby covenant with the Government as follows :-

(i) To pay to the Government in the manner prescribed, within 60 days from the date of issue of communication accepting the offer of the Licensee, a sum of Rs.....being the second instalment of the amount of his offer accepted by the Government, together with the amount of Goods and Service Tax under the provisions of Maharashtra Goods and Services Tax Act, 2017 and

The Central Goods and Services Tax Act, 2017 as amended from time to time and for the time being in force and Income Tax payable on the entire amount of the offer.

(ii) To pay for the Apta Leaves which may be offered for sale to the Licensee by the growers, if any other than the Government, in the concerned units(s)/group of unit Nos..... in..... Forest Division at the price that may be fixed by the Government and to take delivery thereof at such places and in such manner as may be directed from to time by the Chief Conservator of Forest and Deputy Conservator of Forest concerned, in this respect the Licensee shall be deemed to be an agent of the Government, for the said units(s)/group of units appointed under the said Act the Rules framed under the said Act.

(iii) The licensee shall duly observe and perform the said terms and conditions of offer, the said Terms and Conditions of contract and abide by the provisions of the Maharashtra Minor Forests Produce (Regulation of Trade) Act,1969 and Indian Forests Act, 1927, and the Maharashtra Minor Forest Produce (Regulation of Trade in Apta Leaves) Rules,1971, as amended from time to time and for the time being in force.

3. The Licensee both hereby agree that he shall not commence the work of collection of Apta Leaves and shall not remove any part thereof from the said Unit/s and shall not take delivery of Apta Leaves from the growers, if any other than the Government until he has paid to the Government the entire amount of his said offer together with the Goods and Services Tax under the provisions of Maharashtra Goods and Services Tax Act, 2017 and The Central Goods and Services Tax Act, 2017 as amended from time to time and for the time being in force due thereon as aforesaid.

4. The provisions of the said Act and the said Rules particularly regarding transport of Apta Leaves shall be applicable to the transport of Apta Leaves by the Licensee under this agreement.

5. All amount/s payable by the Licensee to the Government hereunder shall be deemed to be arrears of land revenue and without prejudice to any other rights, remedies and powers of the Government, the same may be recovered by Government from the Licensee as arrears of land revenue.

6. If the Licensee fails or neglects to duly pay the balance of the amount of his said offer together with the Goods and Services Tax under the provisions of Maharashtra Goods and Services Tax Act, 2017 and The Central Goods and Services Tax Act, 2017 as amended from time to time and for the time being in force and Income Tax as hereinbefore provided and/or to duly observe and perform any of the terms and conditions hereof then without prejudice to any other rights, remedies and powers of the Government, this Agreement shall, without any further notice to the Licensee, stand forthwith terminated and in the former case the said amount of security deposit and in the latter case the said entire amount of his said offer shall stand forfeited to the Government. In such event

the Government may, if so thinks fit, without any further notice to the Licensee, proceed to dispose of the Apta Leaves in the said Units in such manner as the Government may in its absolute discretion thinks fit at the sole risk and at the cost, charges and expenses of the Licensee and the Licensee will be liable to pay to the Government of loss. If any, sustained by the Government as a result thereof, but he shall not be entitled to any profit that may accrue to the Government as a result thereof.

7. If the Licensee commits a breach of any of the terms and conditions of this Agreement and it is not proposed to terminate the Agreement on account of any such breach the Chief Conservator of Forest and Deputy Conservator of Forest may impose a penalty not exceeding Rupees five hundred for each breach. An appeal against such order shall be lie to the Chief Conservator of Forests in whose jurisdiction the unit is situated. His decision shall be final and binding.

8. If in the course of carrying out of this contract any injury is caused to any person whatsoever, whether fatal or otherwise, or any damage is caused to the property belonging to any person whatsoever and a claim for such injury, loss of life or damage is made against the Government by any person whatsoever, then the contractor shall pay to the Government forthwith on demand in that behalf by the Government the amount which the Government may pay to may be held liable to pay in respect of such claim including all costs, charges and expenses sustained or incurred by the Government of and incidental to such claim.

IN WITNESS WHERE OF the Governor of Maharashtra has caused.....  
..... to Government to hereto set his hand and affix the seal of his office for and on his behalf and the License abovenamed has/have hereto set his/their respective hand/ the Common Seal of the Licensee has been here into fixed the day and year first hereinabove written.

THE SCHEDULE ABOVE REFFERED TO  
(List of Units)

SIGNED, SEALED AND DELIVERED

by.....

for and on behalf of the Government of Maharashtra in  
the presence of witnesses :-

- 1.
- 2.

SIGNED AND DELIVERED BY

Shri.....

Shri.....

The Licensees abovenamed

In the presence of-----

1.

2.

The common Seal of the

----- Company/  
Society was pursuant to the resolution of the Board  
of Directors of the said Company/Society passed at  
its meeting duly conveyed and held on the -----  
----- day of -----  
hereto affixed in the presence of-----  
-----

who in token thereof hereto set his/their respective  
hands in the presence of -----

1.

2.



**GOVERNMENT OF MAHARASHTRA**  
**OFFICE OF THE PRINCIPAL CHIEF CONSERVATOR OF FORESTS**  
**(HEAD OF FOREST FORCE) MAHARASHTRA STATE, NAGPUR**  
**TENDER NOTICE INVITING OFFERS FOR PERMISSION**  
**TO COLLECT AND REMOVE APTA LEAVES FOR 2020 SEASON.**  
**(through e-tendering for Non-Scheduled Areas)**

Offers through e-tendering are invited for permission to collect and remove Apta leaves from Apta units / groups of units which are specified in the list given in the Notice for 2020 Apta season. The e-tendering will be done through <http://mahatenders.gov.in> the e-tendering portal of Government of Maharashtra in association with Department of Information Technology, Govt. of Maharashtra, NIC and State Bank of India for e-payment. There is no fees for participation in e-tendering of Apta leaves for 2020 Apta season except bank transaction charges. The details of submission of offers through e-tendering process and opening of offers etc. are given as below:

1. Proposed Period of training to intending offerers : **03/03/2020** from - 11.00 AM onwards.
2. Venue of training: Office of the Chief Conservator of Forests, Thane Circle, Thane.

Round of e-tendering	Apta Units	Date & Time for submission of offers through e-tendering process.	Date & Time of opening of offers
1 <sup>st</sup> Round	Units lying in the jurisdiction of Thane, Nashik, Kolhapur Circles.	06/03/2020; 09.00 A.M. to 11/03/2020; 09.00 A.M.	11/03/2020 10.30 A.M.
2 <sup>nd</sup> Round	The units which were not sold in the first round of e-tendering	20/03/2020; 09.00 A.M. to 23/03/2020; 09.00 A.M.	23/03/2020 10.30 A.M.
3 <sup>rd</sup> Round	The units which were not sold in the Second round of e-tendering	03/04/2020; 09.00 A.M. to 07/04/2020: 09.00 A.M.	07/04/2020 10.30 A.M.

3. Registered Manufacturers of Bidis and Exporters of Apta Leaves only can submit offers through e-tendering. Intending offerers shall register themselves by providing the required documents online before submitting offers through e-tendering. Digital signature, email ID and Mobile no. are compulsory for participating in e-tendering process in addition to the actual registration with division offices of the Forest Department.

4. After opening, of e- tenders, the details of offers received through e-tendering would be made available on the official website of Maharashtra Forest Department i.e. <http://mahaforest.gov.in> . Details of notice inviting offers through e-tendering, Terms and Conditions of Offer, Terms &

Conditions of Contract and the Agreement Form will be made available soon on the Forest Department website <http://mahaforest.gov.in> and <http://mahatenders.gov.in>.

5. Attention of all tenderers is drawn to the following instruction issued in the e-tender portal of Government of Maharashtra about payment of EMD:

“All users are hereby requested to use SBI Internet Banking or other Bank Internet Banking in State Bank MOPS wef 19/01/2015. Refund of Transactions done using NEFT/RTGS is in process and refund from SBI may take a few days time.”

Hence all tenderers are requested to take note of this instructions and make payment of EMD only through Internet Banking of State Bank of India or Internet Banking of other Banks through State Bank MOPs (Multiple Option Payment System). It may be noted that there is no option for NEFT/RTGS. This office shall not be responsible if EMD is not accepted by the Portal if payment is tried through NEFT/RTGS.

Any queries regarding e-tendering process may be addressed to the mail ID [etendersupport@mahaforest.gov.in](mailto:etendersupport@mahaforest.gov.in) only.

6. For online Payment related issues, kindly send email with Bank Reference Number to this email ID [merchant@sbi.co.in](mailto:merchant@sbi.co.in). You may also contact 022-27560149 for clarifications. For online Payment related issues, kindly send email with Bank Reference Number to this email ID [merchant@sbi.co.in](mailto:merchant@sbi.co.in). You may also contact 022-27560149 for clarifications.

7. Regarding any query related to e-tendering process, you may contact on toll free No. 1800-233-7315 and the Facility Management Resource Person who sits in NIC office at every District headquarters in Maharashtra State. Interested persons can also contact Tendu Help Desk, at PCCFs Office, Van Bhavan, Ramgiri Road, Civil lines, Nagpur 440001(Tel No. 0712-2556940) during office hours.

8. For any technical related queries please call at 24 x 7 Help Desk Number 0120-4200462, 0120-4001002, 0120-4001005,0120-6277787. International Bidders are requested to prefix 91 as country code.

Note- Bidders are requested to kindly mention the URL of the Portal and Tender Id in the subject while emailing any issue along with the Contact details. For any issues/ clarifications relating to the tender(s) published kindly contact the respective Tender Inviting Authority. Tel. No. : 0120-4200462, 0120-4001002, 0120-4001005, 0120-6277787. E-mail : [support-eproc\[at\]nic\[dot\]in](mailto:support-eproc[at]nic[dot]in)

Nagpur

Date : 13/02/2020

(T. K. Choubey)

Additional Principal Chief Conservator of Forest  
(Non-Timber and Forest Produce), Nagpur

BOOK –POST

To

Shri/M/s .....

At/Post .....

Taluka.....

District .....

PIN Code No.....

Maharashtra State.

Dispatch Clerk

Office of the.....

.....

